Date: 5 April, 2021

**Authorized by:**

**Jaime Nadal**

**UNFPA Representative**

**REQUEST FOR QUOTATION**

**RFQ Nº UNFPA/UKR/RFQ/21/07**

Dear Sir/Madam,

We hereby solicit your quotation for the supply of the **COVID-19 Personal Protective Equipment for health personnel** as per specification below:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| # | Lots | Specification | Unit | Q-ty |
| 1 | Gloves | w/o powder, nitrile, size M, disposable | box/100 pcs | 1202 |
| 2 | Gloves | w/o powder, nitrile, size L, disposable | box/100 pcs | 800 |
| 3 | Coverall | protection, category III, type 6b | pcs | 8550 |
| 4 | Gown | isolation, nonwoven, disposable | pack 10 pcs | 855 |
| 5 | Disposable masks | disposable, sterile, surgical | pack 25 pcs | 1494 |
| 6 | Goggle | medical, safety | pcs | 14400 |
| 7 | Face Shield |  | pcs | 8550 |
| 8 | KN95 Mask | no valve, disposable | pcs | 8640 |

**The bidder shall not be required to quote for all lots. However, Bidders are encouraged to quote for as many lots as possible. Partial bids are allowed under this tender.**

The goods are to be picked up from supplier’s warehouse maximum in 3 weeks upon issuing of PO. The quotation shall be valid at least for 2 months after the closing date.

If you are interested in submitting a quotation for these items, kindly fill in the attached Quotation Form and send by email to the address indicated below:

|  |  |
| --- | --- |
| Name of contact person at UNFPA: | *Iryna Bohun* |
| Email address of contact person: | **ua-procurement@unfpa.org** |

All prices for local bidders shall be quoted in Ukrainian Hryvnia (UAH). As for international bidders prices can be quoted in US Dollars (USD). Conversion of currency into the UNFPA preferred currency, if the offer is quoted differently from what is required, shall be based only on UN Operational Exchange Rate (<https://treasury.un.org/operationalrates/OperationalRates.php>) prevailing at the time of competition deadline.

Note: All prices must be exclusive of VAT tax, since UN and its specialized agencies are exercising zero VAT payer status.

Your earliest response to this query would be highly appreciated, but not later than Friday, **9 April, 2021 at 15:00 Kyiv time.**

Note: Current UNFPA supplier policies apply to this solicitation and can be found at: <http://www.unfpa.org/suppliers>.

**Quotation Form**

**Name of Bidder:**

**Date of Bid:**

**Request for Quotation No:** UNFPA/UKR/RFQ/21/07

**Currency of Bid price:** \_\_\_\_\_\_\_

**Delivery time** *(weeks from receipt of order till dispatch):*

**Expiration of Validity of Quotation** *(The quotation shall be*

*valid for a period of at least 2 months* *after the Closing date.):*

**Price Schedule:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| # | Lots | Description of the goods | Unit | Q-ty | EXW unit price, VAT free | Total |
| 1 | Gloves |  | box/100 pcs | 1202 |  |  |
| 2 | Gloves |  | box/100 pcs | 800 |  |  |
| 3 | Coverall |  | pcs | 8550 |  |  |
| 4 | Gown |  | pack 10 pcs | 855 |  |  |
| 5 | Disposable masks |  | pack 25 pcs | 1494 |  |  |
| 6 | Goggle |  | pcs | 14400 |  |  |
| 7 | Face Shield |  | pcs | 8550 |  |  |
| 8 | KN95 Mask |  | pcs | 8640 |  |  |
|  | Total amount | | | | |  |
|  | Delivery time, days (EXW from date of order) | | | | |  |

**In your offer, please include:**

1. Specific technical specifications of products offered
2. Delivery time
3. Quality standards of the products



**I hereby certify that this company, which I am duly authorized to sign for, accepts the terms and conditions of UNFPA (**<http://www.unfpa.org/resources/unfpa-general-conditions-contract> **) and we will abide by this quotation until it expires.**

**Name and title Date and Place**