**Authorized by:**

**Jaime Nadal**

**UNFPA Representative**

**Date: 22.03.23**

**Request for Quotation No. UNFPA/UKR/RFQ/23/08**

Dear Sir/Madam,

We hereby solicit your quotation for the supply of **4000 pcs of the Kits for Elderly women** and their LAND shipment to **Boryspil, Kyiv region, Ukraine and to Dnipro, Ukraine**  as per specification below:

| **#** | **Item** | **Specification** | **Unit** | **Q-ty** |
| --- | --- | --- | --- | --- |
| 1 | Female Underwear (panty) - Size medium | Underwear for Women High Waisted Stretchy Cotton Panties- 3 pcs in 1 pack | pack containing 3 pcs | 2000 |
| 2 | Female Underwear (panty) - Size large | Underwear for Women High Waisted Stretchy Cotton Panties - 3 pcs in 1 pack | pack containing 3 pcs | 2000 |
| 3 | Women's thermal underwear, top and bottom, Size medium | Women's thermal underwear, top and bottom, Size medium | pack containing 2 pcs | 2000 |
| 4 | Women's thermal underwear, top and bottom, Size large | Women's thermal underwear, top and bottom, Size large | pack containing 2 pcs | 2000 |
| 5 | Socks one size (36-38) | Packs containing 5 pcs. Added stretch, Reinforced heel and toe. 93% viscose, 7% polyamide | packs containing 5 pcs | 4000 |
| 6 | Socks one size (39-42) | Packs containing 5 pcs. Added stretch, Reinforced heel and toe. 93% viscose, 7% polyamide | packs containing 5 pcs | 4000 |
| 7 | Urological Pads | Urological Pads, package containing 15 pcs in 1 pack | 2 pack | 4000 |
| 8 | Intimate hygiene wipes | Intimate hygiene wipes, package 15 pcs | package containing 15 pcs | 4000 |
| 9 | Body wipes | 80 wipes in each pack | packs containing 80 pcs | 4000 |
| 10 | Bath soap | Without dyes and perfume composition, does not dry the skin, does not cause irritation. Designed for children and adults with sensitive skin. | Each | 4000 |
| 11 | Toothpaste | Toothpaste not less than 100 gr | Tube | 4000 |
| 12 | Toothbrush | Medium stiffness | Piece | 4000 |
| 13 | Torch / flashlight (self-powered) | Small to medium sized handheld torch with LED bulbs of minimum 50 lumens. | Each | 4000 |
| 14 | Hand sanitizers | Bottle 120 ml | Bottle 120 ml | 4000 |
| 15 | Backpack | Backpack to store all items of the kit. Branded with UNFPA and UHF logos on it printed or sewn on. | Each | 4000 |
| 16 | Bath towel | Towel 50x90 | Each | 4000 |
| 17 | Shampoo | Universal for all hair types at least 200 ml 3 in one | Each | 4000 |
| 18 | Laundry soap bar 72% | Laundry soap bar 72%, bar 200 g | Bar 200 g | 4000 |
| 19 | Warm fleece blanket | Dimensions  Width: 130 cm, Length: 170 cm  Composition: 100% polyester | Piece | 4000 |

**The desired delivery period is up to 28th April 2023.**

However the partial delivery of the goods can be also accepted, subject to the following schedule:

* 2000 kits;
* 2000 kits.

The quotation shall be valid at least for 3 month after the closing date.

If you are interested in submitting a quotation for these items, kindly fill in the attached Quotation Form and send by email to the address indicated below:

| Contact person | Iryna Bohun |
| --- | --- |
| Email address | ua-procurement@unfpa.org |

Please submit your quotation in UAH currency. Conversion of currency into the UNFPA preferred currency, if the offer is quoted differently from what is required, shall be based only on UN Operational Exchange Rate prevailing at the time of competition deadline.

Your earliest response to this query would be highly appreciated, but not later than **24.03.23, 17:00 Kyiv time**.

Note: Current UNFPA supplier policies apply to this solicitation and can be found at: <http://www.unfpa.org/suppliers>.

Best regards,

Anastasiia Baibuzenko

Procurement and Logistics Associate

Email: baibuzenko@unfpa.org

**Quotation Form**

**Name of Bidder:**

**Date of Bid:**

**Request for Quotation No: UNFPA/UKR/RFQ/23/08**

**Currency of Bid price: UAH**

**Delivery time** *(weeks from receipt of order till dispatch):* **up to 28th April 2023**

**Expiration of Validity of Quotation** *(The quotation shall be*

*valid for a period of at least 3 months* *after the Closing date.):* **3 months**

**Price Schedule:**

| **#** | **Item** | **Specification** | **Unit** | **Q-ty** | **DAP Unit price** | **Total** |
| --- | --- | --- | --- | --- | --- | --- |
| 1 | Female Underwear (panty) - Size medium |  | pack containing 3 pcs | 2000 |  |  |
| 2 | Female Underwear (panty) - Size large |  | pack containing 3 pcs | 2000 |  |  |
| 3 | Women's thermal underwear, top and bottom, Size medium |  | pack containing 2 pcs | 2000 |  |  |
| 4 | Women's thermal underwear, top and bottom, Size large |  | pack containing 2 pcs | 2000 |  |  |
| 5 | Socks one size (36-38) |  | packs containing 5 pcs | 4000 |  |  |
| 6 | Socks one size (39-42) |  | packs containing 5 pcs | 4000 |  |  |
| 7 | Urological Pads |  | 2 pack | 4000 |  |  |
| 8 | Intimate hygiene wipes |  | package containing 15 pcs | 4000 |  |  |
| 9 | Body wipes |  | packs containing 80 pcs | 4000 |  |  |
| 10 | Bath soap |  | Each | 4000 |  |  |
| 11 | Toothpaste |  | Tube | 4000 |  |  |
| 12 | Toothbrush |  | Piece | 4000 |  |  |
| 13 | Torch / flashlight (self-powered) |  | Each | 4000 |  |  |
| 14 | Hand sanitizers |  | Bottle 120 ml | 4000 |  |  |
| 15 | Backpack |  | Each | 4000 |  |  |
| 16 | Bath towel |  | Each | 4000 |  |  |
| 17 | Shampoo |  | Each | 4000 |  |  |
| 18 | Laundry soap bar 72% |  | Bar 200 g | 4000 |  |  |
| 19 | Warm fleece blanket |  | Piece | 4000 |  |  |

\*Packaging requirements:

Each kit has to be packed in a backpack or big handbag and marked with UNFPA and UHF logos on it (please, find both logos attached).

Logos must be in color, have the same height and must be fully visible.

Method of applying: printing on adhesive paper with subsequent placement on each box.

The logos should be glued on the outside edge of the box so that they will be outward when packed in a pallet. Logos must be affixed neatly and parallel to the lower edge of the box.

Approving the placement of logos on the box is mandatory for the supplier that will be selected based on the result of this tender. Selected supplier will be requested to prepare 1 box with logos, take a photo and send it to the UNFPA communications specialist by e-mail for approval. Only upon receipt of approval it will be possible to brand all other boxes.

**In your offer, please include:**

Specific technical specifications of products offered

Delivery time

Quality standard of the products



**I hereby certify that this company, which I am duly authorized to sign for, accepts the terms and conditions of UNFPA (**<http://www.unfpa.org/resources/unfpa-general-conditions-contract> **) and we will abide by this quotation until it expires.**

**Name and title Date and Place**