|  |  |
| --- | --- |
|  | **Addendum 1 to the RFQ No. UNFPA/UKR/20/06** |
|  |  |  |  |
|  |   |  |  |
| **#** | **List of required services** | **Comments / additional notes** |  **Unit Price (UAH)** | **Quantity, units/rooms** | **Quantity, units, days…** | **Total (UAH)** |
|
|
| **1** | **Accommodation** | a nearby hotel |   |   |   |   |
|  | Standard Single Room | 26-28.02.2020 |   | 35 | 2 | 0.00 |
|  |  |  |   |   |   |   |
| **2** | **Meals** |  |   |   |   |   |
|  | Bottled mineral water (0.5) sparkling/still (50/50) | 26-28.02.2020 |   | 105 | 3 | 0.00 |
|  | Coffee-breaks | 26-28.02.2020 (26.02 і 28.02 - 1 coffee-break, 27.02 - 2 coffee-breaks) |   | 35 | 4 | 0.00 |
|  | Lunch | 27-28.02.2020 |   | 35 | 2 | 0.00 |
|  | Dinned | 26-27.02.2020 |   | 35 | 2 | 0.00 |
|  | Dinner-boxes | 28.02.2020 |   | 35 | 1 | 0.00 |
|  |  |  |   |   |   |   |
| **3** | **Rent of premise** |  |   |   |   |   |
|  | Conference room | **- availability to organize nearby outdoor activity is a must;- good Wi-Fi connection;** |   | 1 | 3 | 0.00 |
|  |  |  |   |   |   |   |
| **4** | **Equipment** |  |   |   |   |   |
|  | Projector |   |   | 1 | 3 | 0.00 |
|  | Screen |   |   | 1 | 3 | 0.00 |
|  | Laptop |   |   | 1 | 3 | 0.00 |
|  | Flipchart |   |   | 4 | 3 | 0.00 |
|  | Flipchart paper |  |   | 4 | 1 | 0.00 |
|  | Markers for flipchart | set of color markers |   | 4 | 1 | 0.00 |
|  | Sound system |   |   | 1 | 3 | 0.00 |
|  | Microphone |   |   | 2 | 3 | 0.00 |
|  |   |  |   |   |   |   |
| **5** | **Printing materials** |  |   |   |   |   |
|  | Folder A4 with logos |  |   | 35 | 1 | 0.00 |
|  | Notebook A5 with logos on every page |  |   | 35 | 1 | 0.00 |
|  | pan with logos |  |   | 35 | 1 | 0.00 |
|  | printing materials A4, color |  |   | 35 | 100 | 0.00 |
|  | Certificates | design services must be included |   | 35 | 1 | 0.00 |
|  | Badges |  |   |   |   | 0.00 |
|  | Flash drives with logos |   |   | 35 | 1 | 0.00 |
|  | Thematical crowns made of cardboard with logos for children and parents | design services must be included |   | 100 | 1 | 0.00 |
|  | Power-bank with logos and motivating quote |   |   | 35 | 1 | 0.00 |
|  |   |   |   |   |   |   |
| **6** | **Services** |   |   |   |   |   |
|  | Animator for activities for childer with parents | 28.02.2020 2 hours |   | 1 | 1 | 0.00 |
|  | Aqua make up | 28.02.2020 2 hours |   | 1 | 1 | 0.00 |
|  | Photographer | 2 hours |   |   |   |   |
|  |   |  |   |   |   |   |
| **7** | **Tickets reimbursement** |  |   |   |   |   |
|  | Reimbursement of tickets costs for participants | incl. possibility to organize a transfer |   | 35 | 1 | 0.00 |
|  |   |  |   |  |  |   |
| **8** | **Event manager support** |  |   | 1 | 2 | 0.00 |
|  |   |  |   |  |  |   |
| **9** | **Involved experts** | remuneration - UAH 5000 each |   | 2 | 1 | 0.00 |
|  |   |  |   |   |   |   |
|  | **Total** |  |   |   |   | 0.00 |
|  | **Service fee** |  |   |   |   |   |
|  | **Total net of VAT:** |   |   |   |   | 0.00 |